

Minutes of Temple Guiting Parish Council Meeting

Held on Wednesday 4 September 2019 at 7.30pm

in Temple Guiting Village Hall

Councillors present: Michael Krier (Chairman), Val Littlewood, Stephen Gower, Kate Mather.
The 6th position is currently vacant.

Public: Nine members of the public were in attendance.

1. **Apologies for absence:** Apologies were received from Cllr Brown in advance.
2. **Declarations of interest in items on the Agenda (Localism Act 2011):** None.
3. **Points from the floor:** Oto Michalko spoke regarding item 10, Highways, especially parking problems and noise at The Pantry. Parking can block access to residents' homes. The Chairman reported that the manager of the shop was keen to hold a meeting with residents to discuss the issues and encouraged Mr Michalko to make contact. Rob Graves agreed to speak on item 10 regarding speeding issues.
4. **Approval of the previous meeting's minutes:** Council approved the minutes of the meeting of 3 July 2019 as a true record of the meeting. The Chairman duly signed the minutes.
5. **Chairman's announcements:** The Chairman had attended a meeting of the Gloucestershire Tree Wardens at Sandford Farm.
6. **Clerks Report:** The Clerk's report had been circulated to Councillors before the meeting. The bank/cash book reconciliation was approved and signed.
7. **Councillor vacancy.** Councillors suggested that a councillor from Ford would be helpful in light of the speeding issues in the area. Jayne Ewart-Perks agreed to consider taking up the post. **Action: Clerk to send 'Good Councillor' document to Ms Ewart-Perks.**
8. **Planning:** Councillors noted that a 'No Objections' comment has been posted to CDC planning portal re: 19/02862/FUL for Wayside, Kineton.
9. **Quarries update:**
 - 9.1 Councillors noted that an EIA has been requested for Oathill Quarry's application to double output (19/0032/CWMAJM).
 - 9.2 Cllr Gower agreed to attend the appeal hearing for Cotswold Hills Quarry's application for the removal of all restrictions to vehicle movements and material importation. The appeal is scheduled for 10.00 a.m. on 10 September in Tewkesbury.
 - 9.3 Minerals Local Plan comments. Cllr Gower reported on comments on the 52 pages of revisions to the plan. Cllr Gower noted that it was hard to tell whether the revisions were positive or negative for the Parish. Cllr Gower's proposed changes were in line with previous suggestions and councillors resolved to submit Cllr Gower's amendments to GCC. **Action: Clerk to forward comments to GCC.**
 - 9.4 AONB Quarry stakeholder meeting. The Chairman noted that this meeting was a successful result of TGPC's efforts to reduce negative impact on the Parish from quarrying activities. Councillors resolved to adopt the following answers to the questions posed by John Mills at the Cotswold Conservation Board, **Action: Clerk to forward responses to CCB.**

** Does your parish council support the idea of a stakeholder meeting? Yes.*

However, councillors resolved to arrange a pre-meeting with CCB with the aim of

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Minutes of Temple Guiting Parish Council Meeting

establishing the roles and relationships between the invited parties. **Action: Clerk to organise pre-meeting.**

* *What does your parish council think the benefits of a stakeholder meeting would be?* **TGPC hopes that better communication and understanding would be established between the various stakeholders. TGPC recognises that the problems cannot be addressed on an application by application basis and that all parties need to work together.**

* *What does your parish council hope that a stakeholder meeting would achieve?* **Please see above. Ultimately, TGPC hopes that an approach to planning which is based on facts, best practice and holistic considerations will result.**

* *Would representatives from your parish council like to attend the stakeholder meeting? If so, who (max 2 per PC). Please provide names and contact details for these representatives.* **Cllrs Gower and Mather volunteered to represent TGPC.**

* *Please could you provide suggestions for suitable venues that could cater for this number of people (up to 30) and provide a comfortable venue as we head into the autumn months?* **Temple Guiting Village Hall is available at a reasonable cost. £8 per hour, FRI & SAT: £90 all day; £70 evening & weekday reductions**

Action: Clerk to forward responses to CCB.

10. Highways

Councillors discussed the Chairman's report into possible speed reduction options and the contributions from Rob Graves, Speedwatch Coordinator. It was agreed that:

- * The main problem areas are on the B4077 on either side of Ford, but particularly the (Stow-side) entrance to the village. Speedwatch can have an effect but only temporarily and can provide information for Highways' decision making. Rob Graves would support purchase of a VAS. Paul Khaite of Oathill and Guiting quarry pledged to fund 50% the purchase price. Councillors resolved to take up the offer to borrow a VAS from Andoversford before committing to a purchase. Councillors resolved to pay the insurance excess of £28 to insure the loan VAS. **Action: Clerk to arrange loan and liaise with Highways re: positioning. Rob Graves to organise another Speedwatch visit.**
- * Councillors agreed that village gates are not very effective. However, there is no 'Ford' sign on the Stow side so councillors agreed that a sign might be helpful as well as repeating previous requests to highways for a 'countdown' speed limits reducing as drivers approach the village and a one way system at Three gates to block drivers from attempting the most dangerous crossing. Cllrs agreed to Cllr Mather's suggestion that the accident black spot at Trafalgar Crossing be included in the discussions. **Action: Clerk to arrange a meeting with Highways to establish whether a sign announcing the entry to Ford village on the Stow side, a village gate at the same site, a 'countdown speed limit' and a one-way system can be provided and what can be done at Trafalgar Cross and Three Gates crossroads.**

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Minutes of Temple Guiting Parish Council Meeting

11. **Green projects.** Cllrs agreed that there was no suitable site in the village for an Electric Vehicle charging point. Councillors resolved to suggest that the Farm Park install EVPs. **Action: Cllr Mather to contact the Farm Park.**

12. Finances

- 12.1 Councillors noted the internal auditor's report and resolved to:
- * Update the following documents: Standing orders, Financial regulations, Risk assessment register, asset register, Code of conduct, Risk Management policy. **Action: Clerk to review and add to November's agenda.**
 - * Include actual agreed precept increase in future precept calculations, as well as %age. Minute exemption from limited assurance review as 'The Council meets the qualifying criteria to certify itself as exempt'. **Action: Clerk to include.**
 - * The Chairman agreed to sign (not just initial) every page of minutes. **Action: Chairman**
 - * Councillors resolved not to adopt the auditor's suggestion that agenda items are numbered sequentially.
 - * Councillors resolved to issue receipts for allotment rents. **Action: Clerk to issue.**
 - * Councillors resolved that 2 councillors should initial cheque stubs, not just 1.
 - * Councillors agreed that minutes as well as agendas should include details of actual payments. **Action: Clerk to include.**
 - * Councillors agreed to monitor budget twice yearly, November and May. **Action: Clerk to action.**
- 12.2 Asset Inspection. **Action: Cllrs Krier and Littlewood agreed to update the asset list (Clerk to reinstate allotments)**
- 12.3 Electronic signatures. Cllr Gower agreed to act as a further signatory. **Action: Clerk to forward details to Cllr Gower.**
- 12.4 Financial position
- (a) Councillors noted the balances
 - (b) The Chairman signed the reconciliation
 - (c) Councillors approved the following payments:

Chq no.	Payee	Description	Value
Epayment	M Freeman	Clerk's salary July/August @ £104.60 pm	209.20
Epayment	GAPTC	Chairman's training 3.7.19	50.00
Epayment	Praedium	Rental of village hall and Playing field H2 2019	50.00
Epayment	PATA	Payroll services for April, May, June	22.50

There being no further business, the Chairman closed the meeting at 8.19 p.m.

The date of the next meeting: 7.30 p.m. on Wednesday 6th November 2019

Signed

Clerk: Maxi Freeman templeguitingparishcouncil@yahoo.co.uk